

# PixlWorks – Preparation Checklist

## EXTERIORS AND GENERAL AREAS

- Remove vehicles from the driveway
  - Remove garbage and recycling bins from sight
  - Mow and tidy the lawn
  - Remove shoes and coats from the entry way
  - Turn on all lights and replace bulbs if required. Keep the bulbs the same (don't mix yellow and white together)
  - Set blinds to open or a consistent height in every room
- Fix or remove broken blinds or curtains
- Clean the windows or any reflective surfaces
  - Remove space heaters and fans
  - Remove any personal items or photos you do not want included in the advertising material
  - Remove any pet bowls, toys, beds and scratching posts

## BATHROOMS

- Close the toilet seats
- Remove towels from shower door and curtain rods
- Remove bottles from tub and shower area
- Remove air fresheners, toiletries, toothbrushes, hair appliances from the counters
- Remove floor mats and stools
- Clean all glass, including mirrors and shower doors

## KITCHEN

- Remove tea towels and dish cloths
- Remove magnets, kids artwork and calendars from the refrigerator
- Clear the countertop and surface of all clutter and cleaning products
- Set the dining table with plates, cutlery and wine glasses

## LIVING ROOM AND FAMILY AREAS

- Position the couch cushions neatly
- Turn on the fireplace (if it's not too hot)
- Remove cords that bunch or run along the floor
- Remove newspapers, tissue boxes and remote controls
- Turn off the television & ceiling fans

## BEDROOMS

- Make the bed
- Remove laundry baskets, stuffed animals, and toys
- Close closet doors
- Remove any photographs, personal belongings or wall posters that are unsuitable for advertising